**CSAW Board Meeting**

# Tuesday, June 6, 2017– 4:00 PM

# Board Members Present: Eric Glassey, Aura de la Fuente, Sally Rulison, Kay Moen, Bob Cronin, Sequoia Beebe, Stella Bonnet

**Others Present:** Kara McClellan, Jason Erlick, Charlie Widner, Ashley Sherf, Christina Balthrop, Carina Lopez

**1. Call meeting to order:** 4:05 PM

1. **Agenda Approval (with time assignments):** Motion to approve agenda Sequoia, second-Kay, All approve
2. **Oral Communications: Non-agenda items (3-minute limit per person)**

Sally encouraged board member attendance/participation in school events

End of year party at Eric’s after graduation

Carina would like board to focus on attendance, ways to improve attendance and formation of SARB board

1. **WCS Student Report:** (written report from Dylan Foley)

Prom went well, attendees loved it, no issues

Finished 6th grade integration, prep for summer & 7th grade

Nice starting balance for student leadership next year, accomplished a lot this year with more diverse group of students, more middle school participation

Thank you for all your work for our school

1. **Teacher Reports: WCS** (Charlie)

6th-finished Greek myths & presented to 7th grade, Greek Olympics

7th-presented portfolios to family & all seemed to take pride in their accomplishments

6 & 7 field trip to Little Darby park

library-fewer overdue & lost books this year, most things in library labeled & in system

Art-final project learned about drawing human form & proportion, learned about Harlem renaissance, cut shapes & magazine photos to create photomontages

Kate-finishing up with finals & senior projects

Michel-8-11th graders performed wonderfully on ELA MAP tests, majority of students at or above grade level & larger percentage off the charts in both reading & language usage

8th-finished US history final

Gaea- 6th & 7th finishing MAP testing, going to Little Darby for creek exploration, hike & picnic

Charlie-WECS students requesting more okra!

WECS & WCS food service working well together, WCS kitchen working with garden program to utilize fresh produce from garden, culinary students made cookies for WECS & WCS open houses, student volunteers for food service for variety show huge success, 2017-18 wellness policy being written & implemented new year, guide for lunchroom etiquette being written & implemented next year, Stephanie & Charlie both passed ServSafe certification, Santa Cauldron will be making graduation cakes, meeting with WECS & WCS to do calendar of 2017-18 events for food service

**WECS** (Christina)

Fundraiser for Leukemia/Lymphoma Society raised $1166.45! (All change!)

K-Project-based playhouse designs, really want grass roof!

1-Lots of field trips-fire department, Ft. Bragg- McKerriker (fossils), swimming, Kemmy’s Pies

2-Finish Little House on the Prairie, made cornbread & butter, compare to TV show

3-Env Ed field trip about birds to Hopland, travel posters based on persuasive essay

4-Grace Hudson, picture writing, bully unit

5-trip to San Francisco-Museum of Natural History, deYoung Museum, trip to El Mex, graduation at 11AM Friday

End of year celebration-6/8 picnic at park then movie

1. **Business Manager’s Report:** Jason

Statement for the minutes: “As we have been seeing with the political climate, social media can make statements that are not based on facts and can be detrimental. I encourage everybody who uses social media to talk about the charters to keep the chatter positive. We all must be adults and if we have issues about something, talk to the directors so we can avoid having negative publicity about the schools.”

Court case determined charters must abide by labor code, not Ed Code regarding employees, very significant changes that will be included in Employee Handbook:

 •All PT employees using timesheets paid twice/month

•Contracted employees (not certificated or management) paid only for days worked (contracts not divided evenly by 10 months worked)

•Other new guidelines will be included in handbooks

Wrapping up school year, auditors on site last Friday, financial passed inspection, attendance audit on June 16th

2017/18 Budgets submitted to county for auditing before board approval

Insurance, workers’ comp & ParentSquare all renewed for next year

Working on scheduling for next year, finalizing last of contracts, have to rewrite addendums because of new labor law ruling

Planning for graduation & summer renovation projects, both schools have exciting projects happening & thanks to Eric for coordinating most of them

1. **Directors’ Reports: WECS** (Kara)

Would like to set up committee for truancy. Bob, Kay, Charlie, Carina, Sally, Ashley, Eric, Kara, Stella volunteered

CCSA-social media training in fall, Jason is great (really knows his stuff), governance training webinar

Dia de los Niños was great, parent led event, made $2300

Harvard article re/charter schools, staff turnover can be problem but at WECS 100% return

**WCS** (Jason for Jennifer)

Approved for MTSS grant, $25,000 over 2 years, for positive behavior support

Teachers working on mastery based grading system, achievement of standards, no more points toward total

Teachers revising dress code to make it more gender neutral

WASC midterm review will be Tuesday, April 17, 2018

Advisory changed to “WCS”-Wellness, Community & Service, HS student to get 2 credits

SSR part of English grade, before Block 2, Wendy will oversee

Open House for new families a success

Portfolio Conferences went well, all but one gave positive feedback

“Not So Garden Variety Show & Dinner” big success

Science garden almost complete

Final Awards ceremony-Friday @ 9:55AM

Theater Camp with Billy, sponsored by MYCP, 2 diff age groups

1. **PUBLIC HEARING 4:30 PM:** (Opened at 5:12 PM)

**Local Control Accountability Plan. The Board will be listening to input from the public for the 2017-2018 LCAP for Willits Charter and Willits Elementary Charter.**

**Title VI - Indian, Native Hawaiian, and Alaska Native Education. The Board will be listening to input from the public for accepting Title VI finding for Willits Charter and Willits Elementary Charter.** (Closed at 5:15 PM)

1. **Action/Discussion item**
2. **Approval of 5/2/17 Minutes:** Motion to approve 5/2/17 minutes-Stella, second-Bob, All approve
3. **May Warrants Approval:** Motion to approve May warrants-Bob, second-Sally, All approve
4. **Approval of 2017-2018 LCAPS:** Motion to approve 2017-18 LCAPS-Sally, second-Aura, All approve
5. **Approval of applying for Title VI funding:** Motion to approve application for Title VI funding-Aura, second-Kay, All approve
6. **Approval of 2017-18 Budgets:** Motion to approve 2017-18 budgets-Bob, second-Stella, All approve
7. **East Hill Property Update and Timeline:** Listed on craigslist & Zillow for 2 months, 2 calls, Motion to lower price to $349,000-Kay, second-Sally, All approve
8. **Approval of purchase of WECS playground equipment:** Want to buy 3 pieces of playground equipment, Motion to authorize up to $20,000 for equipment-Aura, second-Kay, All approve
9. **Advisory to Lenore Commercial LLC regarding consolidation of parcels:** Currently WECS property is 24 parcels, Motion to advise Mendocino Property Holdings to consolidate parcels to fewer parcels-Stella, second-Bob, All approve
10. **Approval of Classified Salary Schedules:** Motion to approve classified salary schedules-Sally, second-Sequoia, All approve

**Adjourned Open session at 5:40 PM:**

 **9. Closed Session: Certificated contracts for 2017-18**

Reviewed certificated contracts

**Adjourned Closed session at 5:55 PM**