

WCS Tardy Policy

Our primary goal as educators is to adequately prepare our students to be successful, productive members of adult society. It is then imperative that we teach students the importance of responsibility and timeliness. In order for our instruction to be most effective, student buy-in is required. By way of designing and implementing a strong tardy policy, we demonstrate to students the value and importance of their education and time at school. Furthermore, research tells us that student achievement is directly correlated with on-task instructional time. The more students are present in class, the more they will learn and retain.

Being on time to school:

- **Minimizes disruption to the learning environment.**
- **Develops a practical discipline (punctuality) that will be expected in the “real world.”**
- **Demonstrates respect for the people in the school community.**
- **Promotes a culture of academic and vocational integrity.**

All students will participate in a Time Management Workshop during advisory the first week of school. During this workshop students will be coached to determine the cause of their tardies, if any, and strategies to prevent future infractions. They will be given a copy of the new tardy policy, and be required to sign it and to obtain a parent’s signature.

Tardy count for all categories will reset at the beginning of each quarter.

Morning Arrival & After Lunch Policy

An unexcused tardy is defined as any non-medical or non-emergency late arrival to school (past 8:25) in the morning or after off-campus lunch. Tardy count will restart each quarter.

1 Tardy	• student warning
2 Tardies	• call home / parent warning
3 Tardies	• two additional parent work hours required (morning tardies)
	• Friday detention (15 minutes)
	• name added to HOT LIST – (no bathroom/locker passes for remainder of quarter)
	• loss of off-campus lunch privileges for remainder of quarter
Subsequent Tardies	• 1 parent hour added & Friday detention
6 or more Tardies	• SST, referral to SARB authorities, placement hearing

If a student fails to attend Friday detention, a blue slip will be issued, and consequences will be enacted according to WCS Discipline Policy.

In-School Tardy Policy (tardies between classes)

Green late slip is entered into school drawing for chores & lunch cleanup.
More than three unexcused, in-school tardies results in name being added to HOT LIST & Friday detention.
Each subsequent in-school tardy results in Friday detention of 15 minutes per occurrence.

Tardy count will restart each quarter.

On-Time Reward

Each quarter a student is not tardy for school, in between classes, or after lunch, an ice cream treat will be given out.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____